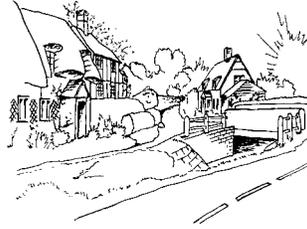


ARKESDEN PARISH COUNCIL



MINUTES of the MEETING of ARKESDEN PARISH COUNCIL held in Arkesden Village Hall on

Monday 20th May 2019

Those present: Rod Higgins, Robert Patmore, Chris Coady, Rupert Bull, Ted Buttlng, Cllr.
Edward Oliver and Steve Coltman (clerk)

1. Apologies for Absence: Satu Lawrence

2. Election of Chairman and Vice Chairman

Nominations for Chairman Rod Higgins Proposed by Robert Patmore and seconded by Chris Coady

Ted Buttlng Proposed by Rupert Bull but no seconder

Rod Higgins elected Chairman with two votes and three abstentions.

Nominations for Vice Chairman Robert Patmore proposed by Chris Coady and seconded by Rod Higgins

Ted Buttlng proposed by Rupert Bull but no seconder

Robert Patmore elected Vice Chairman by two votes and three abstentions.

3. Public Speaking

This is an item that the Parish Council will be including at the beginning of every meeting for residents to air their views on local issues and as an opportunity to present their planning applications. No one present at this meeting.

4. Declaration of Acceptance and Register of Interests

All councillors signed their declarations of acceptance of office and witnessed by the Clerk. Satu Lawrence had previously signed her form. The declaration of interest forms were also completed and the Chairman agreed to return these forms to UDC.

5. Declaration of interests

Rod Higgins declared an interest in item 8.1.1

Chris Coady declared an interest in item 8.1.2

6. Minutes of the meeting held on 15th April 2019

The minutes were agreed by those councillors present at that meeting.

7. Matters arising from the meeting of 15th April 2019

7.1 AGM Report

Quite a good turnout with over 30 residents attending. Discussions took place on the District Council's Local Plan and on the ongoing planning application at Pebblings Field. The Parish Council was quite disappointed that no village organisation sent a representative to present their reports.

Cllr Oliver reported that it was unlikely that the new Council at Uttlesford would probably not be able to change the Local Plan, which was with the Inspector. The Inspector has set aside 8 days for the next consultation period starting on 1st July. Cllr. Oliver reiterated that if the plan fails then central government may step in, leading to even more housing.

7.2 Pebblings Field

The clerk had received a response from planning consultant Philip Kratz indicating that he felt that there was nothing else constructive that he could add to the Parish Council's earlier responses to this planning application. This application would now be determined by the Planning Inspectorate via written representations.

8. Planning Matters

8.1 New Applications

8.1.1 UTT/19/0830/HHF Waterlaide Single storey front extension.

The Parish Council had no objections to this application.

8.1.2 UTT/19/1030/HHF Winchcombe Conversion of loft space to art studio.

The Parish Council had no objections to this application as the applicant appeared to be complying with all of the recommendations in the Bat survey.

8.1.3 UTT/19/1094/HHF Keepers Cottage Swimming Pool and associated landscaping work'

The Parish Council had no objections to this application.

8.2 Determinations

8.2.1 UTT/19/0493/FUL Wood Hall Conversion of estate office to a one bed.
dwelling - Refused

8.2.2 UTT/19/0494/FUL Wood Hall Conversion of double garage to a one bed
dwelling - Refused

8.2.3 UTT/19/0495/OP Land adjacent to Cedar Cottage, Wood Hall
Outline permission for 2 semi detached 3 bed. cottages.
- Withdrawn

9. Playing Field

The two new councillors wanted to know a little more about the operation of the Millennium Field and if it would be possible to co-opt a member of the Forster family on to the committee in order that they might become more involved in the management of the field. The Parish Council agreed to invite the chairman of the Millennium Field to the next meeting to discuss these matters.

In response to a question about the lease, the Chairman confirmed that the lease is for 5 years and is up for renewal next year.

The ROSPA inspection had been received and would be forwarded to the MFC and circulated to the Parish Council. There were no serious defects but some long term maintenance problems that need to be addressed.

10. Highways

Clerk responded to questions from the new councillors regarding the scope of the work of the Highway Rangers. Clerk also agreed to chase up the timing of the work already requested.

11. Correspondence

As circulated

12 . Finance

12.1 Balance

Business Current Account	£8487.24
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12.2 Invoices

The following invoices were agreed for payment:

S Lovegrove – strim the graves	£ 60.00
B H Grounds Maintenance	£ 324.00
Playsafety – ROSPA inspection	£ 86.40
BHIB Insurance	£ 594.75

12.3 Exemption certificate

The Parish Council agreed that it met the conditions for exemption from an external audit, and duly completed the exemption certificate.

12.4 The Parish Council considered the Annual Governance statement provided by Peter Holland and coupled with its own review of financial control it was able to complete the Annual Governance Statement part of the AGAR.

12.5 The Clerk presented the financial part of the AGAR and this was agreed and signed. Clerk would arrange for all the financial details to be uploaded to the website as required.

12. Further Discussion Points

The new councillors wanted to be pro-active and wished to discuss how the village could move forward over the next four years and maintain the existing excellent condition of the village.

The Parish Council agreed that it led by example to the village in the organisation of litter picking and stream clearing. It was agreed to re-visit the Village Plan to see if there were any items in the Plan that could be improved or still to be implemented.

Other items that could be discussed at future meetings included a Youth Policy, helping an ageing population, a Village Fete and increased usage of the Village Hall.

Chairman stated that with regard to the increased use of the Village Hall, this would not be easy as the hall is almost fully booked already.

Councillors agreed to bring some of these points forward for inclusion in the next agenda.

14. Date of the next meeting

The next Parish Council meeting will be held on Monday 17th June 2019 at 7.30pm in the Village Hall.

Steve Coltman (Clerk)

Rod Higgins (Chairman)