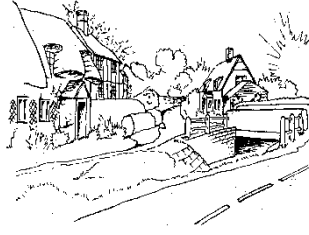


ARKESDEN PARISH COUNCIL



DRAFT MINUTES of the ONLINE MEETING of ARKESDEN PARISH COUNCIL held via Zoom on Monday 15th June

Present: Rod Higgins (chairman), Robert Patmore (vice chairman), Chris Coady, Satu Lawrence, Rupert Bull, Ted Buttlng, Cllr. Edward Oliver and Steve Coltman (clerk).

1. **Apologies:** Chairman was unable to connect for the first half of the meeting
2. **Public Speaking:** None
3. **Declaration of Interests:** None
4. **Minutes of the meeting of 18th May 2020:** These were agreed with minor amendment to item 5.2 re the village plan
5. **Matters arising from the minutes of 18th May 2020**

5.1 Access to new dwellings at Wood Hall

The clerk had been approached by the architect (Mr Fender) working for the new owner of Wood Hall to seek the Parish Council's views on the provision of a new access road for construction traffic and possible permanent use by 5 of the new dwellings.

The Parish Council were concerned that the new access road was across existing pasture and would not be beneficial to the landscape character of Wood Hall. Also, a new access road, when established, may lead to future planning applications. It was noted that all of the revised planning applications now being assessed were originally granted permission with access via the Farm Drive.

It was agreed that it was not appropriate for the Parish Council to make comments to anyone other than the planning department and decided to wait to see if a planning application for the proposed road would be forthcoming.

NOTE: Due to technical issues Rupert Bull and Satu Lawrence were not able to re-join the second half of the meeting and did not re-join until after item 5.2. The Chairman, however was now present.

5.2 Footpaths

The clerk had received an email from Peter Balaam asking for support in his attempts to get Essex CC to reintroduce the P3 scheme for the cutting of footpaths. This is in an effort to get more frequent and more reliable cutting of the footpaths, The Parish Council agreed to offer its support. There would be no financial implications for the council, merely some more form filling!

5.3 Village Plan – future ideas

Rupert Bull had suggested some ideas regarding future community projects – cricket pitch, tennis courts, community centre at Wood Hall. The Parish Council agreed that the time for these ideas would come when formulating a new village plan over a much longer time frame.

6. Planning matters

- 6.1 New Applications None
- 6.2 Determinations

6.2.1 Appeal no. APP/C1570/W/20/3244400 – UTT/19//2333/FUL Change of use of barns at Mulberry House

It was agreed to send an email to the circulation list clarifying that the dismissal of the appeal effectively means a refusal of the planning application and therefore there is no current permitted use of the barns for commercial use.

7. Report from District Councillor

Cllr Oliver had nothing to add to the ongoing saga of the Local Plan, but did comment that any proposal to build the new access road at Wood Hall would probably have been discussed already by the planning dept and the applicant.

8. Playing Field Report

The ROSPA inspection had been carried out and received, no major problems, only minor repairs mainly with regard to the shrinkage around the edges of the play areas. Chris Coady agreed to liaise with the MFC to determine when these repairs would be carried out. The play equipment remains closed although use of the playing field is now allowed providing social distancing guidelines are followed. No cricket is allowed on the field until at least the end of August.

9. Village Hall report

Rupert Bull reported that the next meeting of the Village Hall Committee would take place on July 13th, at which he would officially be confirmed as the Parish Council's representative.

10. Highways

The bridge at the bottom of Clanver End had been repaired.

11. Correspondence as forwarded by email throughout the month.

12. Finance

12.1 Balance Current Account £8267.53

12.2 Invoices

It was agreed to pay the following invoices:

BH Grounds Maintenance	£ 348.00	inc. VAT
BHIB – Parish Council insurance	£ 602.14	
Playsafety Ltd. – ROSPA inspection	£ 86.40	inc. VAT
Clerk's wages – 3 mths.	£1100.00	

12.3 Annual Return

12.3.1 Annual Governance Statement

The clerk had circulated the required form prior to the meeting and this was agreed by the Parish Council.

12.3.2 Accounting Statements.

Again, the clerk had circulated the accounting statement, the bank reconciliation and explanation of variances to the council prior to the meeting and these were all agreed.

The relevant signatures would be obtained later and the annual return posted on the website and on the noticeboard.

13. Further Discussion Points

13.1 Satu Lawrence asked if a new dog poo bin could be sited somewhere along Hampit Road. Clerk agreed to ask if an extra bin could be included in the emptying service. It was also agreed to check if the new bin at The Gap had recently been emptied.

14. Date of next meeting.

In all probability the next meeting would be via Zoom and the clerk agreed to arrange a better service. The date was set for Monday July 20th 2020 at 7.30pm

Rod Higgins (Chairman)

Steve Coltman (clerk)