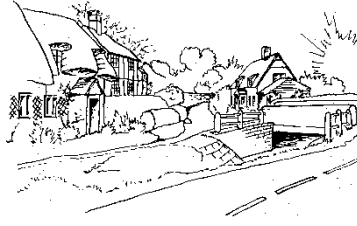


# ARKESDEN PARISH COUNCIL



## ARKESDEN PARISH COUNCIL – ANNUAL PARISH COUNCIL MEETING 20 May 2024, 7.30pm in the Arkesden Village Hall

### 1. Apologies for absence

All Councillors and the Clerk were present at the meeting. Apologies were received from Pat Truelove, Stephen Elvidge and Tom Macfadyen.

### 2. Confirmation of Minutes of the meeting held on 15 May 2023

Minutes from the 2023 meeting were approved and signed.

### 3. Matters arising from the meeting of 15 May 2023

NTR

### 4. Review / reconfirmation of Standing Orders

The standing orders were confirmed with no amendments.

### 5. Elections

#### 5.1 Election of Chairman and Vice-Chair

Councillors voted that Alistair & Sophie would continue to act as Joint Chair (Holly proposed, Jonathan seconded)

#### 5.2 Councillors Acceptance of Office / Declaration of Acceptance

All Councillors stated their acceptance to continue in their roles under existing terms.

### 6. Chairman's Report 2023/2024

Refer to '4. Chair's Report – APC AGM – 20.04.24'

### 7. Clerk's Report on Finance and Planning 2023/2024

#### 7.1 Asset Review

Refer to '5. Financial Report – APC AGM – 20.04.24'

#### 7.2 Confirmation of insurance cover

The Clerk confirmed that a notice of renewal has been received with insurance set to continue with 'Clear Councils' at a renewal cost of £713.42 for the year, starting on the 1 June 2024.

#### 7.3 Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation

No amendments to policies, procedures or practices were requested.

## **7.4 Financial Report**

Refer to '5. Financial Report – APC AGM – 20.04.24'

## **8. Report of Village Activities**

- Bell-ringing
- Cricket Club
- Friends of Arkesden Church
- Historical Society
- Millennium Field Committee
- Neighbourhood Watch
- Parochial Church Council
- Village Hall
- Village News

Refer to '7. Village Committee Reports – APC AGM – 20.04.24'

## **9. Casual Vacancy**

Councillors agreed that efforts would be made to fill the current casual vacancy via co-option during the next year.

## **10. Any Other Business**

- The Parish Council and those present would like to extend sympathies to the family of David Forster who passed away peacefully yesterday.
- A query was raised as to whether Clanver End falls within the responsibility of the village with regards to reporting potholes. While it's located within Wendens Ambo, Councillors confirmed that it had still been reported and Mark would continue to follow up.
- Residents queried the number of planning applications being submitted for work involving the land behind Mulberry House. It was confirmed that the Parish Council continued to comment as a consultee in the planning process for all applications requiring comment within the village boundary. Details of individual planning applications and our stance is available on the Uttlesford planning portal.
- Councillors were reminded that training courses were available through EALC.

## **11. Date and place of ordinary Council meetings, and AGM, in 2024/2025**

It was confirmed that meetings will continue on the 3<sup>rd</sup> Monday of each month, excluding August. The 2025 AGM will take place on the 19 May 2025.